

**NOTICE OF PUBLIC MEETING
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**Monday, May 17, 2021 at 5:00 p.m. –
1500 West Agency Road, West Burlington, Iowa
West Burlington Board Room**

Meeting Minutes

1.0 Routine Items

1.1 Call to Order, Roll Call, and Pledge of Allegiance

Board Chair Nabulsi called the meeting to order at 5:01 p.m. Roll call indicated Trustees Jeff Heland, Moudy Nabulsi, Janet Fife-LaFrenz, Lanny Hillyard, and Joseph Johnson were present via Zoom conference. Also present were President Dr. Michael Ash, Secretary Darcy Burdette, and Vice President Kevin Carr. The Pledge of Allegiance was recited.

1.2 Adoption of Formal Agenda

Trustee Fife-LaFrenz moved to approve the formal agenda. Trustee Heland seconded. Motion carried.

2.0 Action Items

2.1 Public Hearing on the Adoption of Plans, Specifications, Form of Contract and Estimate of Advance Manufacturing and Auto Collision Labs Renovation Project

Trustee Fife-LaFrenz moved that the public hearing on the Adoption of Plans, Specifications, Form of Contract and Estimate of Cost for the Advance Manufacturing and Auto Collision Labs Renovation Project be opened. Trustee Johnson seconded. The motion passed with all trustees recorded as voting aye. Board Chair Nabulsi asked if there were any comments from the public. There were none. Board Chair Nabulsi asked if any written comments had been received. Board Secretary Burdette indicated none had been received. Trustee Heland moved that the public hearing on the Adoption of Plans, Specifications, Form of Contract and Estimate of Cost for the Construction of the Residence Life Loop Road be closed. Trustee Fife-LaFrenz seconded the motion. The motion carried with all trustees recorded as voting aye.

2.2 Approval of the Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Cost of Advance Manufacturing and Auto Collision Labs Renovation Project

Vice President of Administrative Services Carr referred to an estimate of the costs for Advance Manufacturing and Auto Collision Labs Renovation which were reviewed at the April 12, 2021, Board Meeting. He reviewed the Bid Tabulation noting there were three bids for the project. The Project Budget Summary had a total project expense of \$1,128,025. The three bids all came in well below the estimate. He indicated the low bid for the project was \$765,147, which was submitted by SG Construction, Co. The total low bid was \$148,000 below budget.

The Board will be asked to approve the construction contract and payment bond for the project at the special board meeting on May 27, 2021.

Trustee Heland motioned to approve the Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Cost of Advance Manufacturing and Auto Collision Labs Renovation Project. Trustee Hillyard seconded. Motion carried on a 5-0 roll call vote.

2.3 Consideration of Construction Bids and Resolution Making Award of Construction of Advance Manufacturing and Auto Collision Labs Renovation Project

Vice President Carr recommended award of the construction contract to SG Construction Co. in the amount of \$765,147 for the renovation of the Advance Manufacturing and Auto Collision Labs Renovation Project.

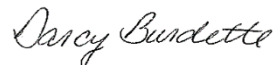
Trustee Hillyard motioned to approve; Trustee Fife-LaFrenz seconded. Motion carried on a 5-0 roll call vote.

3.0 Adjournment

It was moved by Trustee Fife-LaFrenz and seconded by Trustee Johnson to adjourn the meeting. Motion carried.

The meeting adjourned at 5:12 p.m.

These minutes have been approved by the Board of Trustees and this is certified to be a true copy.



Darcy Burdette
Board Secretary